



Government of West Bengal
Office of the Principal
JHARGRAM RAJ COLLEGE

Ph.No.03221-255022/258700

website: www.jrc.ac.in

Dist. & P.O.: Jhargram 721507

email: jhargramrajcollege@gmail.com

Cir. No.: 37

Date: 27.02.2026

A **Walk-in-Interview** will be held for the engagement of an **Office Attendant** and a **Sweeper** on a purely temporary basis under the **IGNOU Study Centre** (Code: 28161) of Jhargram Raj College. Eligible candidates are invited to appear for the interview as per the terms and schedule mentioned below.

A. Details of the Posts:

Sl. No.	Name of Post	No. of Posts	Age (as on 01.01.2026)	Remuneration	Qualification
1.	Office Attendant	01	Not less than 21 years and not more than 40 years.	Rs. 2640/- per month (Consolidated)	<ul style="list-style-type: none">• Bachelor Degree from a recognised College / University.• Basic Computer Literacy and Typing.
2.	Sweeper	01	Not less than 18 years. No upper age limit.	Rs. 2200/- per month (Consolidated)	<ul style="list-style-type: none">• Physically fit for manual work.

B. Interview Details:

- Date of Interview:** 06.03.2026
- Reporting Time:** 12.00 PM
- Venue:** Office of the Principal, Jhargram Raj College, Dist. & P.O.: Jhargram 721507

C. Required Documents (Original & Self-Attested Photocopies):

Candidates must bring the following documents for verification at the time of reporting:

- i. **Identity Proof:** Aadhaar Card.
- ii. **Age Proof:** Admit Card of Madhyamik or equivalent examination or any other relevant document.
- iii. **Academic Qualification:** All relevant Marksheets / Certificates.
- iv. **Recent Passport Size Photograph:** 01 (One)
- v. **Bio-Data:** A duly signed CV / Bio-data with contact details.

D. General Terms & Conditions:

- i. The engagement is purely temporary and does not confer any right to permanent employment, nor can it be used to make such claims in the future.
- ii. The position requires 20 hours of duty per week, particularly on Saturdays and Sundays.
- iii. The college authority reserves the right to terminate the engagement at any time without assigning any reason thereof.
- iv. Canvassing in any manner would entail the disqualification of the candidature.
- v. No TA/DA will be paid to candidates for appearing in the interview.
- vi. The decision of the Selection Committee regarding selection will be final and binding.
- vii. The Selection Committee reserves the right to cancel the selection process at any stage without assigning any reason.



Dr. Debnarayan Roy
Principal
Jhargram Raj College, Jhargram
Principal
Jhargram Raj College