Yearly Status Report - 2019-2020

Part A	

Data of the Institution

1. Name of the Institution	**JHARGRAM RAJ COLLEGE**
Name of the head of the Institution	**DR. DEBNARAYAN ROY**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03221255022**
Mobile no.	**9434508109**
Registered Email	**jhargramrajcollege@gmail.com**
Alternate Email	**droyzoology@gmail.com**
Address	**RAGHUNATHPUR**
City/Town	**JHARGRAM**
State/UT	**West Bengal**
Pincode	**721507**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. RAHUL KUMAR DATTA**
Phone no/Alternate Phone no.	**03221255022**
Mobile no.	**9830110026**
Registered Email	**jrciqac@gmail.com**
Alternate Email	**dattarahulkumar@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://jrc.ac.in/working_folder/AQAR2018-19.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://jrc.ac.in/working_folder/DOWNLOAD-G-0-164-61BAE0591E53D.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**3.0**	**2007**	**31-Mar-2007**	**30-Mar-2012**

6. Date of Establishment of IQAC

22-Jun-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on CAS for the teachers	**20-Feb-2020** **1**	**62**
Thalassemia Detection	**05-Mar-2020**	**150**

Camp (Unit-II, NSS)	1	
World Cancer Day celebration (Units-III, IV, NSS)	04-Feb-2020 1	10

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jhargram Raj College	Salary	Govt. of WB	2019 365	73950000
Jhargram Raj College	Equipment	Govt. of WB	2019 365	9881000
Jhargram Raj College	Other Expenditure	Govt. of WB	2019 365	11760260
Jhargram Raj College	PWD (Civil and Electricals)	Govt. of WB	2019 365	6500000
Jhargram Raj College	PWD (Civil and Electricals)	Govt. of WB	2020 365	8000000
Jhargram Raj College	Scholarship	Govt. of WB	2019 365	17034000
Jhargram Raj College	DBT Star College	DBT, Govt. of India	2020 365	1174744

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. The IQAC is keen on tapping sources of alternative energies. In this direction the IQAC had been working consistently for the last two academic sessions. A formal letter of agreement was signed between the College and the WBSEDCL on 04/02/2020 for the installation of a Solar Photovoltaic Power source within the college premises. 2. A complete student management system has been operational from this academic session. Although the formal process of initiating the same started during the last academic session. The entire admission process had been carried out through this system and the complete database of students was created. 3. In continuation of the extension activities, the teachers, students and exstudents of Jhargram Raj College were involved in various community works to uplift the condition of tribal people surrounding the College. One of the underprivileged tribal villages, Shushnigeria, situated about 6 km away from Jhargram Raj College was chosen as a domain for such work in the last session. In this session, 20 Lodha families that comprise of around 50 children from Katabari locality of Jhargram got benefitted from the program. 4. As a part of the Community development Programme under the Pabitra Kumar Sen Memorial Forum for Community Work", a group of students and teachers from Jhargram Raj College undertook a multitude of community upliftment works in tribal populated villages adjacent to the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Central Computer Laboratory	The central computer laboratory has been created keeping in view the current CBCS syllabi of several departments. The computer centre will also serve as a stepping stone for the value-added courses for the students who remain formally uninitiated to computers. For this purpose, a total of 91 computers, 111 UPSs and 22 printers have been procured.
Development of a Media Centre as a central facility	The college auditorium (P. K. Sen Seminar Room) has been transformed into a central media centre.
Development of a fully Wi-Fi enabled campus	The campus, including all its departments have been transformed into a fully Wi-Fi enabled campus. The earlier fixed point LAN setup has been updated to the Wi-Fi mode. The old partial setup has been upgraded to encompass the whole campus, including the college office and the library.
Commissioning of Smart Classrooms	Smart classrooms were commissioned in several departments of the college. All peripherals associated with the setup were provided.
Extension activities (Community	A meeting of the forum was held on

Development)	16/12/2019 to decide the modus operandi of the first program. It was resolved that the first programme will be held on Shushnigeria village 6 km away from Jhargram town and the target beneficiary of this programme would be adult female. 60 sarees were distributed in that occasion Sri Abhijit Roy, Counsellor, ICTC, Link Art, Jhargram District Hospital was the speaker in that programme on 9th January, 2020. He discussed the various aspects of general health and hygiene for the women. 20 Lodha families that comprise of 40-50 children from Katabari locality of Jhargram got benefitted from the program.
Solar PV Plant to be installed in the college	The IQAC had been working consistently for the last two academic sessions. A formal letter of agreement was signed between the College and the WBSEDCL on 04/02/2020 for the installation of a netmetering facility associated with the Solar Photovoltaic (SPV) power source within the college premises. The initial work of commissioning the plant has started.

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Teachers' Council and IQAC of Jhargram Raj College	22-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	14-Mar-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The salary bills of the teaching and support staff are prepared through the

West Bengal Integrated Financial Management System (WBIFMS), an online portal for financial management, introduced by the Govt. of WB during 20152016. The portal has several internal modules like electronic allocation of funds, bill forms in digitized form, electronic payment system, a portal system for the govt. receipts, HR Management System etc. The system also incorporates pay and bank transfer registers, and the details of arrears, advances and loans, allowances. The selfappraisal related information of the faculty including leave records, leave encashment, LTC etc. are also managed via the WBIFMS. In addition to the WBIFMS, a student management system (SMS) has been made operational in a fullfledged manner via M/S RUPANTAR. The SMS has been made capable of managing an online portal for admission to both the UG and PG courses and can handle the online counselling and all admission related online payments. The database generated therefrom can further be utilized for the registration process of Vidyasagar University. The IT related Form 16 are generated through TRACES.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college follow the curriculum prescribed by Vidyasagar University (affiliating University) for UG and PG courses. The detailed course structure is displayed in the college website. The academic calendar is made in accordance with the University. The class routine formed by routine committee, is followed. Both academic calendar and class routine are displayed in the college website. Distribution of syllabus topics among the faculties are done as per teaching interest and proficiency of each faculty. Along with chalk and talk method, the teachers also use power point presentation in classes. A cine club has been formed by the department of English. During the academic session 2019-20, two parallel systems both semester and annual examination system – were running in the College. The Choice Based Credit System (CBCS)involves some changes in syllabus, components of marks distribution like marks for attendance and internal assessments as well as examination pattern. The departments from the point of entry of students inform them about the mode of study in the classes. Some Departments organise orientation Programme for the same. Each department apprises students about the syllabus and lesson plan. The departments monitor progress of the students through presentations in class and performance in the internal examinations. Class attendance are maintained and percentage of attendance are reflected as marks in their end semester

examination. Internal assessment is arranged following the schedule of academic calendar. Wherever applicable, field visit is done. Academic autonomy is given to the PG departments. PG Students are made to present project/dissertation papers, that enhances their confidence and enable them to have a good command on the topic.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	No new course introdcued	Nill
BSc	No new course introduced	Nill
BCom	No new course introduced	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	10
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No

Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback when received is discussed in the departmental meetings and the corresponding recommendations are implemented. Parent teacher meetings are conducted at different departments of the College. The suggestions from the parents have been collected and analysed for the betterment of the College.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	ZOOLOGY	25	78	25
MSc	CHEMISTRY	25	169	25
MA	BENGALI	35	121	35
BCom	BCom (GENERAL)	161	12	Nill
BSc	BSc (GENERAL)	116	184	44
BA	BA (GENERAL)	639	1768	617
BCom	BCom (HONOURS)	107	48	23
BSc	BSc (HONOURS)	336	1335	231
BA	BA (HONOURS)	446	2113	411
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2203	139	38	Nill	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
77	77	Nill	7	7	Nill
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Since the start of the CBCS system in 2018, it was decided that the system of mentorship would be formalized and noted in the form of departmental records. The Student Mentorship Programme (SMP) was formally begun from the session of 2018-2019. Teachers of the departments have always been engaged in mentoring the students with the aim to improve their overall performances in academics, as well as to equip them to face the challenges of campus life. During the course of every semester, the Departmental Faculty members identify slow learners and advanced learners in the class. Tutorial classes are arranged to mentor the slow learners and also facilitate their interactions with the advanced learners. Students regularly meet their mentors during college hours after regular classes and are guided through various pertinent issues, whether academic, extracurricular activities, communication skills and sessions on value education. As the outcome of this kind of Programme, the mentees are found to be more engaged with the activities and with the members of the department. They seem to be more confident in dealing with different institutional issues as well as other aspects of life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2342	77	1:30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
99	58	41	7	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BNGH, ENGH, HISH, PHIH, PLSH, SANH	Semester/Year	10/10/2020	23/10/2020
BSc	BOTH, CEMH, ECOH, PHSH, PHYH, ZOOH	Semester/Year	10/10/2020	23/10/2020
BCom	COAH	Semester/Year	10/10/2020	23/10/2020
BA	BNGG, ENGG, HISG, PEDG PHIG, PLSG, SANG	Semester/Year	10/10/2020	23/10/2020
BSc	BOTG, CEMG,	Semester/Year	10/10/2020	23/10/2020

	ECOG, PHSG, PHYG, ZOOG				
BCom	COAG	Semester/Year	10/10/2020	23/10/2020
MA	BNG	Semester	06/10/2020	13/11/2020
MSc	CEM	Semester	06/10/2020	13/11/2020
MSc	ZOO	Semester	06/10/2020	13/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Assessment is embedded in the learning process. It is firmly interconnected with curriculum and instruction. As teachers and students collectively toil towards the achievement of curriculum outcomes, assessment plays a constant role in checking progress and guiding the future steps of the students. The Colleges under Vidyasagar University have to conduct internal assessments as per the guidelines prescribed by the University. Accordingly, continuous internal assessments are conducted centrally by the concerned Examination Committee of the College. In addition, some departments also assess students in the form of Surprise Class Tests, presentation etc. to aid in their overall development.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Each educational institution creates it's own academic calendar with their own defined dates remaining within the University guidelines. Jhargram Raj College, too, streamlines academic calendar system and follows it with all sincerity. Typically, our academic calendar divides the academic year into two eighteen-week semesters that on average consists of one hundred and eighty days of instruction for the students under CBCS, and in yearly mode for III system. Our academic calendar talks about our academic schedule (like: commencement of classes, tentative dates of Internal Assessments, Class Assessments etc.). Our sole purpose of incorporating academic calendar is to improve teaching and learning qualities, finish the assigned syllabus within deadlines and make our students aware of good professional standard. Apart from this, through this calendar we try to teach them useful management of time. Maintaining such an accurate academic calendar helps students both in their academics and personal life and leases the overwhelming feeling of balancing a busy schedule wisely.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://jrc.ac.in/iqac/working_folder/DOWNLOAD-G-0-4-61C2FD3996CAB.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ZOO	MSc	ZOOLOGY	21	21	100
CEM	MSc	CHEMISTRY	15	15	100
BNG	MA	BENGALI	27	27	100
BOTG, CEMG, ECOG,	BSc	GENERAL	11	11	100

MTMG, PHSG, PHYG, ZOOG					
BNGG, ENGG, HISH, PEDG, PHIG, PLSG, SANG	BA	GENERAL	103	103	100
COAH	BCom	ACCOUNTANCY (H)	12	12	100
BOTH, CEMH, ECOH, MTMH, PHSH, PHYH, ZOOH	BSc	HONOURS	138	138	100
BNGH, ENGH, HISH, PHIH, PLSH, SANH	BA	HONOURS	162	162	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards		
State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	COMMERCE	1	Nill
International	CHEMISTRY	2	Nill
International	PHYSICS	3	Nill
International	ZOOLOGY	1	Nill
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMMERCE	3
ZOOLOGY	2
SANSKRIT	1
HISTORY	2
BENGALI	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	5	8

Presented papers	12	6	6	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Hands-on training on "Micrometry"	Kumud Kumari Institution, Jhargram, and Rani Benode Manjari Girls' HS School, Jhargram and Department of Botany, Jhargram Raj College	3	100
Bioinformatics in Modern Biology and Medicine	Kumud Kumari Institution High School, Jhargram and Department of Zoology, Jhargram Raj College	2	61
Bioinformatics in Modern Biology and Medicine	Binod Manjari Girls School, Jhargram and Department of Zoology, Jhargram Raj CollegeBinod Manjari Girls School, Jhargram and Department of Zoology, Jhargram Raj College	2	117
Thalassaemia Detection Camp at Sevaytan Vidyalaya H.S (Adopted Village)	NSS Unit II, JRC, Collaboration- Paschim Medinipur Thalassaemia Prevention Society	2	150
Literacy Aid Distribution Programme In Primary School of Adopted Village	NSS Organising Unit: I, III IV	3	12

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nill	Nill	Nill

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Observation of World Aids Day Health Awareness Programme	NSS Organising Unit: I, II, III IV, Jhargram Raj College	Special Lecture on World Aids Day by Prof. Srijit Ghosh Department of Physiology Jhargram Raj College Sri Abhijit Roy	4	115
Gender Issue	Gender Sensitization Cell in association with Cine Club Jhargram Raj College	A Programme on "Awareness on Gender Sensitization"	12	135
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Project	Dr. Debnarayan Roy, Jhargram Raj College and Dr. Dipanjan Ray, Bajkul Milani Mahavidyalaya	Higher Education, Science Technology and Biotechnology, Govt. of WB	1095
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nill	Nill	Nill	Nill	Nill
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

Nil	Nill	Nill	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
294.62	282.92

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	19	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	111668	25151975	Nill	Nill	111668	25151975
Reference Books	1850	1177447	Nill	Nill	1850	1177447
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

Nil	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	49	1	10	0	0	17	55	100	0
Added	91	0	39	0	0	5	39	0	0
Total	140	1	49	0	0	22	94	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
149.62	137.92	145	145

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Jhargram Raj College is fully supported by the financial grants from Government of West Bengal. The funds received are properly utilized for procuring, augmenting educational resources like books, journals, laboratory equipment and chemicals, specimens and library resources. The grants are utilized for carrying out project works, excursions, field works, etc. Proposal for different grants for a financial year is sent to the Department of Higher Education, Govt of West Bengal. Upon receiving of such grants a meeting is conducted by the Principal with all the Heads and the funds are distributed as per requirement. In order to purchase different equipment, chemicals, etc. quotations are invited from different competent authorities and for this tenders are circulated as per the Government norms.

https://jrc.ac.in/iqac/working_folder/DOWNLOAD-G-0-4-61C405DE89C49.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Nil	Nill	Nill

from institution			
Financial Support from Other Sources			
a) National	Central and State Govt. (SC/ST/OBC, Kanyasree, INSPIRE,Swami Vivekananda Merit-cum-Means Scholarship, Jindal Scholarship, National Scholarship and Minorities Merit-cum-Means Scholarship)	931	17034000
b)International	Nil	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Taekwondo Self Defence Course	01/12/2019	95	Taekwondo Instructor- Soumen Rakshit (3rd Dan Black Belt) Course Coordinator- Sikandar Ansari, Asst. Prof, Department of Political Science, Jhargram Raj College
Student Mentorship Programme	01/07/2019	180	Faculty of College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	CAREER COUSELLING AND GUIDANCE FOR COMPETITIVE EXAMINATION	504	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	135	UG PG	Chemistry, Physics, Sanskrit, Physical Education, History, Bengali, Economics, Botany, Zoology, English	IIT, IISER, VNIT, Vidyasagar University, Viswa Bharati University, Affiliated Colleges under V.U. (PG), Jadavpur University, Rabindra Bharati University, Bankura University, NSOU	PG, B.Ed., PhD
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
GATE	3
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Annual Fresher's Welcome and Teachers' Day Programme	College	500
Observation of Antarjatik Bhasha Dibosh in collaboration with Department of Bengali	College	100
Annual Sports	College	200
Badminton Tournament	College	36
Cricket Tournament	College	22

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	District Level Youth Parliament Quiz Competition	National	Nill	1	2018HIS3902	Sougata Rana
2019	District Level Youth Parliament Quiz Competition	National	Nill	1	2018HIS1126	Sonu Mahata

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The last elected body of Student Council (Students' Union) look after student matters within the guidance of the institute. Under the ambit of this forum, students are encouraged to be a part of the decision-making process supporting democratic form of governance. The members of the Students' Council are involved in various activities throughout the year including the Fresher's welcome, Annual Fest, Saraswati puja, Celebration of Teachers' Day as well as maintaining the cleanliness and general environment of the college campus throughout the year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Physics department of Jhargram Raj College has active alumni association (Regn No- S/2L/64006 dated 24.08.2017.). Jhargram Raj College Physics Alumni Association (JRCPAA) is actively involved in fostering academic, social and cultural activities. Link of the aforesaid alumni: https://www.jrcpaa.org/ and https://jrc.ac.in/department/index.php?c8v9 The college also has an Alumni Association, however, the registration of the same is under process.

5.4.2 – No. of enrolled Alumni:

80

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Jhargram Raj College Physics Alumni Association (JRCPAA) is actively involved in fostering academic, social and cultural activities, arranging seminars, workshops, training programmes, different awareness programmes, nature study, cultural programmes etc. The Alumni Association also encourages the students in their academic endeavours. Link of the aforesaid alumni: https://www.jrcpaa.org/ and https://jrc.ac.in/department/index.php?c8v9 The college also has an Alumni Association, however, the registration of the same is under process.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Jhargram Raj College is a Government College and affiliated to Vidyasagar University. However, in case of governance, Principal, being the Head of the Institution is the supremo and his approval is required in every issues. He is assisted by various academic and administrative bodies. The college adopts a decentralized and participatory management system. The Office of the Institution has a Head Clerk who manages with other Non-Teaching Staffs the official matters of the Institution, keeping various records of all the Students, Teachers and Non -Teaching staffs. The 15 academic departments have departmental Heads, who enjoy considerable autonomy in drawing academic plans and operating day to day functions. They organize departmental seminars, create their own academic calendar and lesson plan, take Internal Assessment, maintaining the period mentioned by Vidyasagar University. The College has a Teachers' Council body consisting of Teaching members and Librarian who meet frequently and plan and chalk out the course of action to be taken and performed by the Principal and all the employees of the College. Teachers Council set up various committees, consisting of a Convenor, Joint Convenors and members from various departments to perform the activities planned for that academic session. Principal also creates administrative committees to assist him in administrative matters of the college. Principal, Faculty Members, Supporting Staffs and students of the college all participate in various activities for a holistic development of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The Vidyasagar University approved CBCS curriculum has been followed since 2017.
Teaching and Learning	After the completion of the Odd-Semester, the world witnessed

	unprecedented pandemic where all physical activities came to a halt. From the end of the march,2020, the normal mode of classroom teaching through 'chalk and talk', power point presentation and other conventional methods became impossible. At first, it was difficult to acclimatize in the situation for both teachers and students. Some departments and faculties take classes as well as the using several online platforms such as Goggle Classroom, Google Meet, WhatsApp groups, Telegram Groups, Email, telephonic conversation etc.
Examination and Evaluation	Since our college is a constituent college, affiliated to The Vidyasagar University, the curricula and examination guidelines issued from time to time by the University are followed. Teachers actively participate in examination and evaluation processes as Head Examiner, Examiner, Scrutineer, Paper Setter. As per requirement of the CBCS internal examinations are carried out at regular interval. In addition post-graduate departments in Bengali, Chemistry, Zoology evaluate their students through end semester examinations and seminar presentation.
Research and Development	Jhargram Raj College always inspires its teachers to carry out active research but without compromising the completion of syllabus. College sanctions required leave to the teachers to attend seminars, to arrange required excursions and field works and to visit other research institutions and to interact with other research scholars for the betterment of overall performance of the Research Work. The Research infrastructure of the college has been significantly augmented by the grant obtained from DBT STAR college scheme after award of STAR Status to the college. Faculties are constantly publishing their works in indexed and peer reviewed National and International Journals.
Library, ICT and Physical Infrastructure / Instrumentation	Library – Many departments updates Departmental Library on an external portal, Librarika, to improve the system of lending and returns to the library. However, though the portal was activated and the details of the library uploaded by February 2020, the ensuing pandemic and the closure of

	colleges from March 2020 hampered the actual activities using Librarika. ICT – Several new computers were installed in many departments in this session. A Multi-Function Machine (Printer/Scanner/Copier) was also installed in many departments. Teachers used ICT in their academic activities through movie screenings and audio-visual presentations, using the facilities of the common E-Classroom. Physical Infrastructure/ Instrumentation – The departmental teachers' room and the classrooms of several departments were repaired and painted on the initiative of the institution. Electrical repairs were also conducted and many faulty lights and fans were replaced.
Human Resource Management	Human Resource of this institution consists of Principal, Faculty Members, Non-Teaching Staffs and Students. Principal, being the Head of the Institution manages and looks after the well-being of all the stake-holders. Non-Teaching Staffs are guided and instructed by the Head-Clerk. Faculty members are from 15 departments. Each department has Head of the department who coordinates and manages the administrative and academic work allotted to the Department by Govt. of West Bengal, Vidyasagar University and Principal. There are Committees with Convenors, Jt. Convenors who perform their function like Admission, Examination, Teachers' Welfare with the help of Faculty Members from different departments. The huge Human Resource is however the students from various departments. They participate not only in academic studies, but extra-curricular activities, out-reach programs organized centrally or by NSS Units. They are guided and managed by their departmental teachers and HOD. There is also a central Student Management Committee (Administrative Committee), who looks after the need of all the Students. There is also a Student Welfare Committee and Disciplinary Committee (TC Committee) to manage the huge students of the Institution. The Institution also has an Anti-Ragging Cell stating zero tolerance of Ragging to the New-Comers.
Industry Interaction / Collaboration	Nil

E-governace area	Details
Admission of Students	**Admission of the first Semester students has been done as per the rule set by the Department of Higher Education and Govt. of West Bengal and The Vidyasagar University and on the merit of the applicants only.**

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	**Financial transactions are managed digitally through IFMS portal. Teachers' and students' data management are to some extent digitalized. Several administrative and academic decisions are taken with Teachers council through online meeting.**
Administration	**Principal's office is computerized. There is a dedicated portal termed iFMS (Integrated Financial Management System) for management of various academic and service realted affairs if the employees. In order to cope up with efficient management of the increasing human resource, introduction of new facilities such as online submission of Self Appraisal Report. Admission process is outsourced and done partialy in online mode. Students' data thus generated and confirmed after registration are used for AISHE**
Finance and Accounts	**Apart from e-billing and e-Pradhan, HRMS module of WBIFMS has been introduced for dealing the financial matters and salary of staff. Tax related procedures are executed and supervised digitally. E- tendering is conducted through GEM Portal.**
Student Admission and Support	**A complete online mode of admission process has been introduced. Physical verification of testimonials is done after the commencement of class. Merit is the sole criterion for admission.**
Examination	**The guideline of affiliating University is strictly followed. Payment of examination fees and College to- University communications relating to examination including posting of marks of internal examinations are e-governed.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support

for which financial support provided	which membership fee is provided	

No Data Entered/Not Applicable !!!

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

No Data Entered/Not Applicable !!!

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course on Gender and Society	**1**	**Nill**	**Nill**	**Nill**
Swayam Arpit online course certification	**1**	**Nill**	**Nill**	**Nill**
Refresher Course	**4**	**Nill**	**Nill**	**Nill**

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	**9**	**Nill**	**Nill**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, West Bengal Health Scheme, Group Insurance, Medical Leave, Maternity Leave, CCL available, Promotion under Career Advancement Scheme.	**GPF, West Bengal Health Scheme, Group Insurance, Medical Leave, Maternity Leave , CCL available. Bonus and Advance salary during festive Puja season, Promotion.**	**Different Government Scholarship schemes.**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As a Government Institution, Jhargram Raj College does not conduct any external

financial audit on its own. The Auditors of Accountant General, Govt. of West Bengal conducts the External Financial Audit of the Institution. Departments maintain their individual Stock Registers of the purchased items (both consumable and non-consumable) and verify the Stock annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nill	Nill

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal Parent-Teacher association. But, various departments hold Parent-Teacher meetings.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiatives are being constantly taken to introduce Santhali as a subject keeping in view the ethnic set-up of the college. 2. Steps to introduce certain subjects like Anthropology, Statistics and Geography are being undertaken in light of the scarcity of such subjects being taught in general degree colleges and also their appeal as career prospect. 3. Major upliftment of building and electrical infrastructure, including uninterrupted power supply in the college. 4. Initiatives are being constantly taken to fill up the vacant posts in teaching and support staff categories.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Promotion under the Career	06/09/2019	06/09/2019	06/09/2019	3

2020	State-level Workshop on Promotion under Career Advancement Scheme in New and Old Regime	20/02/2020	20/02/2020	20/02/2020	62
2020	Nutritional Check-up for pre-adolescent children	26/11/2019	27/02/2020	27/02/2020	16
2020	Literacy Programme for the Santhal community	26/11/2019	09/02/2020	09/02/2020	9
2020	Extension and Community Work (Health Awareness Camp)	26/11/2019	09/01/2020	09/01/2020	60
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Legal Awareness Camp for Womens' Right	11/02/2020	11/02/2020	143	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
As a continuation of the planning for installation of the solar PV panel (with capacity of 12 kWp), a solar PV panel plant of 5 kWp was successfully installed, tested and commissioned by M/S Sunshine power products Pvt. Ltd. on 11.12.2019 without a net meter.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	25/02/2020	1	Health check-up programme in connection of the community work	General Health Check up of local primary school students	8
2020	1	1	28/02/2020	5	Training for Mushroom Culture	Financial Independence	109

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Provision of waste-disposal system by maintaining litter bins at suitable points. 2. Efforts to make the college premises plastic-free zone 3. Regular cleaning of campus by NSS units besides the daily works of the sweepers 4. Tree plantation programmes. 5. Bringing awareness to students through Environment Studies Programme as a part of the regular curriculum 6. Initiative for making a medicinal garden at college campus had been taken.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Solar PV Plant 2. Cine Club

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://jrc.ac.in/igac/working_folder/DOWNLOAD-G-0-4-61C9A705C1253.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Though situated in a remote locale, Jhargram Raj College has been catering to the budding minds of mostly under-privileged section of the society and their needs since its inception. A nationally pervaded educational dilemma is inequity between rapid quantitative expansion and quality enhancement. How to maintain an equilibrium between growing opportunities and better quality in the academic arena has been the biggest concern of this era and we have been successfully maintaining this equilibrium. Jhargram district encompasses a vast tribal area where most of the students belong to reserved category. Following the Indian Constitution which mandates elementary education for all, we zero in on providing apposite education to all those socio-economically downtrodden pupils. Education is no longer a distant dream to these impoverished sections. Besides education, health is our additional priority. As a vast adjacent area of Jhargram is marked as 'thalassemia belt', we organized a thalassemia awareness and detention camp which made people aware of the cause and curative medicines of the disease. Jhargram and its adjacent areas beam with a rich heritage of biodiversity. These areas are manned by tribal men who know and practice the traditional use of phyto medicines. In order to preserve this vast biodiversity, substantial field surveys are conducted. As an offshoot of these surveys, ethno-botanical value of several unknown plants came to light. We organized awareness cum orientation camps and programmes like conservation of medical plants in areas populated by the tribals, their Ex-situ conservation, hand holding training on mushroom cultivation etc. Such honest endeavours helped the tribal farmers and accelerated them towards a healthier life.

Provide the weblink of the institution
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8.Future Plans of Actions for Next Academic Year

1. The academic session of 2019-2020 has by far been one of the most challenging years to plan. In view of the Covid-19 pandemic the college was closed as a part of the country-wide lockdown. The students and teachers were initially not equipped for the online teaching-learning process. The college, in spite of being located in an urban setup, is mostly frequented by students hailing from rural or semi-rural backgrounds. In view of the emphasis and the immediate necessity of undertaking the smooth running of the online classes, the IQAC suggested the upgradation of IT facilities tailored to meet this need. In view of this, it was decided that the college will have paid Google accounts for hosting webinars and online classes that is capable of accommodating a few hundred participants. The IQAC also suggested that the teachers be in regular contact of the students and take a stock of the mental health of the students. It was further stressed that, as and when required, psychological counselling sessions be organized in consultation with professionals from this field. 2. The IQAC also suggested that within the prevailing pandemic the college must take a definite share of the community responsibilities. In this direction, it was planned that the Chemistry department of the college will take the responsibility of preparing hand sanitisers and distribute within the members of the community in the immediate neighbourhood via the participation of different government agencies (like the offices of the SDO, DM, etc.) and non-government organizations. 3. It was further stressed that the college premises will be made available to the PWD for undertaking the Civil and Electrical works, as and when the situation permits, for the overall maintenance of the college infrastructure.